

**GOVERNMENT OF PUDUCHERRY
CO-OPERATIVE DEPARTMENT**

No.965/3/RCS/Estt/E2/2024/

Puducherry, dated 23-08-2024

CIRCULAR

Sub: Co-op. - Estt - Amendment of Recruitment Rules for the
post of Co-operative Officer - Comments of the
Stakeholders - Sought for.

This Department has proposed to amend the recruitment rules for the post of Co-operative Officer. In terms of O.M.No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015 of the DoPT, New Delhi, the proposed Recruitment Rules is uploaded in this Department's website for inviting comments of the stakeholders.

2. Comments, if any, may be sent to the undersigned latest by 23.09.2024 and a soft copy of the same may also be sent through email to m.gowrinathasarma69@py.gov.in



**(S. YESVANTHAIYAH)
REGISTRAR OF CO-OP. SOCIETIES**

Encl.: as above

3/4

To

All concerned.

Copy to:

1). PS to RCS

2). Web Editor

.... for uploading in this department's website

GOVERNMENT OF PUDUCHERRY

Abstract

Co-operation – Amendment to the Recruitment Rules for the post of Co-operative Officer – Orders – Issued.

CHIEF SECRETARIAT (CO-OPERATION)

G.O.Ms.No. /Co-op.

Puducherry, the -08-2024

ORDER:

The appended Notification hereto on the Recruitment Rules for the post of Co-operative Officer in the Co-operative Department, Puducherry shall be published in the next issue of the Official Gazette.

//BY ORDER OF THE LIEUTENANT-GOVERNOR//

**(PUNITHAMARY. A)
UNDER SECRETARY TO GOVT. (CO-OP)**

To

The Director,
Directorate of Stationery & Printing,
Puducherry.

with a request to publish the said Notification in the next issue of the extraordinary Gazette of Puducherry and to supply 50 copies thereof to this Secretariat for Reference & Record.

Copy to:

1. The Under Secretary to Govt. (DP&AR), Chief Secretariat, Puducherry
2. The Registrar of Co-operative Societies, Puducherry
3. The Finance Department (F5), Chief Secretariat, Puducherry
4. The Central Records Branch, Puducherry.
5. G.O. File / Stock File.

GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (CO-OPERATION)
(G.O.Ms.No. ,dated)

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India read with the Notification No.F.5/4/65-GP dated 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the earlier notification issued vide G.O.Ms.No.4/Co-op., dated 7th March 2000, of the Chief Secretariat (Co-operation), Government of Puducherry and published as Supplement to the Gazette No.17, dated 25th April 2000, save as respects things done or omitted to be done before such supersession, the Lieutenant Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group "B" Non-Gazetted post of Co-operative Officer in the Co-operative Department, Government of Puducherry, namely: -

1. *Short title and commencement.* – (a) These rules may be called the Government of Puducherry, Co-operative Department, Group "B" Non-Gazetted, Non-Ministerial post of Co-operative Officer Recruitment Rules, 2023.

(b). They shall come into force on and from the date of their publication in the official gazette.

2. *Application:* These rules shall apply to the post specified in column-1 of the Schedule annexed to these rules

3. *Number of post, its classification and Level in the Pay Matrix* - The number of the said post, its classification and Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

4. *Method of recruitment, age-limit and other qualifications.* – The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

5. *Disqualifications.* – No person, -

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any other person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.* – Where the Lieutenant Governor, is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Saving.* – Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, the scheduled tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF CO-OPERATIVE OFFICER

1. Name of the post : Co-operative Officer
2. Number of post : 28* (Twenty Eight) [2024]* Subject to variation dependent on work-load
3. Classification : General Central Services Group-B Non-Gazetted-Non-Ministerial.
4. Level in the Pay Matrix : Level-6
5. Whether selection post or non-selection post : Selection
6. Age limit for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits : Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Not applicable
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods. : By promotion failing which by deputation
11. In case of Recruitment by Promotion /deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made. :

Promotion:
Senior Inspector of Cooperative Societies in Level-6 with 2 years service in the grade rendered after appointment thereto on a regular basis and have passed at least B.Com. / B.A. (Coop) / BBA / BCM /BCS / CA(Inter) / ICWA(Inter) / ACS (Inter) or any Degree with Diploma in Co-operation / Cooperative Management / Post Graduate Diploma in Cooperative Management of a recognized University / Institute and passed the following Departmental tests and successfully completed the training:-

 - (i) Departmental Test in Cooperation, Auditing, Book-Keeping and Banking conducted by the Tamil Nadu Public Service Commission;
 - (ii) Accounts Test for Subordinate Officers conducted by the Puducherry Administration;
 - (iii) Successfully completed the training programme on "Co-operative Legislation".
 - (iv) Successful completion of Training in Office Automation and Information Technology Applications conducted by the Government of Puducherry.

Note-1: For the existing incumbents holding the feeder posts on regular basis on the date of notification of these rules, the requirement of successful completion of training for promotion shall be either before promotion or within a period of one year from the date of promotion.

Note-2: In the case of Senior Inspector of Cooperative Societies who were recruited to the post prior to 25.04.2000, they should possess at least a Degree in any discipline from a recognized University for promotion.

Note-3: The promotes shall pass the Accounts Test for Executive Officers conducted by the Puducherry Administration within two years of their promotion.

Note-4: Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.

Deputation:

Officers under the Central State Governments / Union Territories : -

- (a) (i) holding analogous posts on regular basis in the parent cadre / department; or
- (ii) with 6 years service in the grade rendered after appointment thereto on a regular basis in post in Level-4; and
- (b). possessing the following educational qualifications and experience:-

Essential:

Masters Degree in Commerce from a recognized University or Associate Member of the Institute of Chartered Accountants Diploma.

Desirable:

- (i). Masters degree in Commerce with Co-operation as a subject;
- (ii)/ Higher Diploma in Co-operation.

Note - 1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note-2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central / State / Union Territory Governments shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

12. If a Departmental Promotion Committee exists, what is its composition? : Group 'B' Departmental Promotion Committee (for considering promotion):-
(1) Chief Secretary to Government, Puducherry - Chairman
(2) Secretary to Government(Co-op.), Puducherry - Member
(3) Registrar of Co-operative Societies, Puducherry - Member
13. Circumstances in which Union Public Service Commission is to be consulted in making recruitment. : Consultation with Union Public Service Commission not necessary

(BY ORDER OF THE LIEUTENANT GOVERNOR)

(PUNITHAMARY. A)
UNDER SECRETARY TO GOVT.(CO-OP)