

No.2786/48/RCS/Estt/E3/2022/32
GOVERNMENT OF PUDUCHERRY
CO-OPERATIVE DEPARTMENT

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Puducherry, the 25/07/2022

ORDER

Sub: Nomination of Nodal Officer for eOffice Project implementation- Order - Issued.

Ref: Letter No.DIT/eOffice/79C/22-23 dated 18.07.2022 of the Director(IT), Puduchery.

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With reference to the letter cited above, wherein, it is informed that the Chief Secretary, Government of Puducherry has directed all the departments should switch to complete eOffice in a mission mode within a stipulated timeline. Accordingly, the Directorate of Information and Technology, Puducherry has directed to designate a Nodal Officer who will coordinate with all the eOffice activities and is responsible for the implementation of eOffice in the department.

2. Hence, in adherence of the above, the Data Processing Assistant / Data Entry Operator of this department is hereby designated as Nodal Officer to coordinate with all the eOffice activities and is responsible for the implementation of eOffice in this department. As a first step, the eOffice Project Assessment report needs to be prepared and provided to NIC to obtain the e-Office license. The employee master data, data digitization requirement, number of files and pages to be digitized and IT hardware requirement may be emailed to the Directorate of Information Technology through their email IDs: dit.pon@nic and usgad.pon@nic.in.


(S. YESVANTHAIYAH)

3/5 REGISTRAR OF CO-OP SOCIETIES

To

Thiru C. Carounanidy,
Data Processing Assistant,
Co-operative Department, Puducherry

Copy to:

- 1). The Director, Directorate of Information Technology, Puducherry.
- 2). The Web Editor --- for uploading in the department's website