

Name of the work : **Hiring of Electrical materials and illumination works at Gandhi Thidal, Beach Road, Puducherry towards Celebration of Gandhi Shilp Bazaar 2025.**

Approximate Estimate Cost : **Rs. 2,00,000/-**

Period : 10 days (from 19-12-2025 to 28-12-2025)

Name of the firm & Owner/Tenderer :

a) PAN :

b) G.S.T :

Address :

Bank Details :

AADHAR / Election Card Xerox  
(OWNER) :

‘B’ Licence no. :

Contact person & Phone No. :

No. of pages :

Signature of the Tenderer

**Office Details:**

Filled in tender application to be submitted to this office address on or before  
**09-12-2025, 5.00 P.M.**

Office Address: **The Puducherry State Co-operative Handicrafts & Handloom Federation Ltd. P-760.  
No.3, D-Lane, V.V.P.Nagar, Thattanchavady,  
Puducherry-605009.  
PH:0413-2272522  
Office Hours: 9.00 a.m to 5.30 p.m.**

### **SCHEDULE III**

Name of the work : **Hiring of Electrical materials and illumination works at Gandhi Thidal, Beach Road, Puducherry towards Celebration of Gandhi Shilp Bazaar 2025.**

Approximate Estimate Cost : **Rs.2,00,000/- including GST**

The details of the supplying of material items for the work are as follows:

| <b>SL.No.</b> | <b>Description</b>                                                                                                                                                                           | <b>Sq.ft/Nos</b> | <b>Per Unit</b> | <b>Amount For 10 days</b> |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|---------------------------|
| <b>1</b>      | <b>2</b>                                                                                                                                                                                     | <b>3</b>         | <b>4</b>        | <b>5</b>                  |
| 1             | Hiring charges for providing metal halide lamp 400w                                                                                                                                          | 80 Nos.          | 1 No.           |                           |
| 2             | Hiring charges for providing 40W LED tube light complete set                                                                                                                                 | 140 Nos.         | 1 No.           |                           |
| 3             | Hiring charges for providing of Pedestal fan including transportation to the required site                                                                                                   | 71 Nos.          | 1 No.           |                           |
| 4             | Hiring charges for providing LED serial lights in plastic enclosure resembling the normal serial lights for 1 unit                                                                           | 200 set          | 1 Unit          |                           |
| 5             | Hiring charges for provision of 5 Amps power plug with switch and wires (1 box)                                                                                                              | 71 Nos.          | 1 No.           |                           |
| 6             | Hiring charges for providing temporary earthing wherever required                                                                                                                            | 4 Nos.           | 1 No.           |                           |
| 7             | Hiring charges for providing the main switch Board                                                                                                                                           | 1 No.            | 1 No.           |                           |
| 8             | Hiring charge per unit for provision of sound system arrangement at the function places with all accessories including amplifier, speaker, horns & adequate nos. of mic's wherever required. | 1 Unit           | 1 Unit          |                           |
| 9             | Hiring charges for arrangement for availing temporary power supply including the wires / cables required to be laid from Dept's point of supply to the main board for one function           | 1 Job            | 1 Job           |                           |

**Signature of the Tenderer**

## **TERMS AND CONDITIONS**

1. Electrical Licence 'B' Grade (proof should be attached)
2. The payment for work done will be based on the rate quoted by the Tenderer.
3. The specifications mentioned above are tentative. Hence rates (inclusive of materials, labour and fixing charges etc.) should be quoted per unit (for 10 days) and also cost of each item in amount column invariably.
4. Payments will be made on successful completion of the events on production of original bills along with contingent bill form.
5. Standard/good quality materials only to be used and the quality of the materials/items fixed in the venue are measurable.
  - a) If any additional item required during the execution of work apart from the list shall also be done with concurrence of the PSCH & HF Ltd., P-760.and accordingly payment will be made, on recommendation of the Tender Committee.
  - b) If any item required in the list during execution, that should not be utilized / operated and payment will be deducted, accordingly.
6. The contractor should have the knowledge on venues like Gandhi Thidal, Beach Road, in Puducherry and other sites before quoting the rates.
7. The work should be completed and ready for trail/rehearsal on one day prior to the event i.e 18.12.2025 with all fixtures and there will be site inspection.
8. The contractor should submit exact plan showing the No. of electrical items illumination arrangements to be fixed according to the arrangement of roof structure and pandal.
9. The Contractor or his authorized representative should be available in the site from the commencement of the work till completion of the programme.
10. The Tenderer who proposes any alterations of the condition lay down or proposes any other conditions of any descriptions whatsoever will not be accepted. However, the tender committee reserves right to take a decision.
11. The tender committee reserves the rights to reject any or all the tenders without assigning any reasons thereof.
12. Item rate quoted by contractor deemed to be inclusive of rental, transportation, loading and unloading etc.,

**Signature of the Tenderer**

13. The work should be started immediately after the receipt of the work order and completed in all respects within the stipulated time. Failure to complete within the said time will attract appropriate action, as decided by the tender/organizing committee. After completion of event, the tenderer should clear and vacate all the items supplied before 29-12-2025.
14. The contractor is responsible for all required safety measures including placing required number of fire extinguishers/water provisions at the Ground.
15. The contractor should obtain all the required permits/approval like clearance from Fire Service, Police & E.B Department.
16. Payment will be made only after deducting all applicable taxes like TDS (Income Tax as applicable), Service tax and GST & TDS of GST etc.,
17. Any dispute arising out between the contractor and the organizing committee, the Registrar of Co-operative Societies, Puducherry is the deciding authority.
18. The tender is non-transferable.
19. Tender offer form (BOQ) - Basic price, other taxes etc., for each item shall be entered by the tenderer in the prescribed column of the excel sheet.
20. No. Column in the BOQ shall be left blank.
21. The rate quoted should be only as per the unit printed in the Schedule.
22. The successful tenderers themselves will have to obtain permits, license etc., that may be required in fulfilling the contract.
23. If the Government introduces any fresh taxes or increases the present rates to taxes, no change in the can be claimed.
24. The rate should quoted as Rs.2,00,000/- (Rupees Two Lakhs only)
25. The tender shall be submitted only, if the Tenderer is agreeable to all the terms and conditions of this Tender, which includes the description and specifications of the items mentioned therein.
26. Irrespective of the terms and conditions that may have been specified by the tenderer, only the terms and conditions specified in this tender by the department shall be binding on the tenderer and the tendering authority.
27. After due date, no addition or deletion or alteration in the tender will be allowed.

**Signature of the Tenderer**

28. In the event of any discrepancies in respect to the rates quoted, the "Managing Director" reserves the right to accept or reject the tender.
29. Copies of any document produced with tender including photo copies should be clear and legible, otherwise it will be not considered.
30. In the event of the date of submission or opening of the tender being declared as holiday for the office of the tendering authority, the due date for submission of tender and opening of tender will be the following working day at the same time.
31. The tenders are responsible to furnish all the required particulars along with the tender. No correspondence will be made on this account from this office/department.
32. Tenders are submitted in forms other than the one prescribed will be rejected.
33. The tenders/offers that received do not conform with the terms and conditions of the PSCH & HF Ltd., P-760 will be summarily rejected.
34. The tenderer or his authorized representative should come prepared for technical presentation and demonstration on the date of opening of the tender and may be required to come on the next day also.
35. The above rate includes the labour, transport and dismantling charges for all works covered under this contract and inclusive of GST at 18%
36. Wiring works should be carried out with good quality insulating wires with ISI mark and safety is to be ensured in all respect and whenever joints are provided the same should be insulated with good quality insulating tapes.
37. The work should be carried out to the entire satisfaction of the M.D, PSCH & HF Ltd., P-760, Puducherry.
38. No charges will be paid if the celebration, functions are cancelled at the moment.
39. The quality of the light fittings and serial sets etc., required will be decided and intimated by the M.D, PSCH & HF Ltd., P-760, Puducherry.
40. This is a work contract. The contractor shall take an open policy for the erection, insurance to cover the risks by way of damages to property or persons in the execution of the contract including third party liability. This Federation will not be responsible for any damage or accident that may occur during the execution of work. No compensation will be paid by this Department for any accident for workman or others in the employment of the contractor.
41. **Disputes** – If there is any dispute arising during the execution of the work, the decision of the Administrator, PSCH & HF Ltd., P-760, Puducherry is finally binding on the Contract.

**Signature of the Tenderer**

42. Good quality sound system should be arranged so that the sound is audible to the audience at the nook and corner at the venues of celebration / function.
43. The EMD amount of Rs.10,000/- (Rupees Ten Thousand only) should be paid in DD in favour of "The Managing Director, The Puducherry State Co-operative Handicrafts and Handloom Federation Limited. (Refundable)".
44. The form for tender should be collected from this office by paying Rs.500/-
45. Agreement:  
The successful tender shall be required to execute an agreement stipulating all the conditions mentioned herein immediately on the date of communication of the approval of rate.
46. Other conditions:
- a. The right to accept or reject without assigning any reasons any or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
  - b. Upon signing the agreement of the contract of execution of work with the M.D, PSCH & HF Ltd., P-760, Puducherry, the firm shall execute the work for which the contract is signed.
  - c. The Tender inviting Officer is vested with powers to cancel or to revoke the contract without assigning any reason thereof. If the contractor fails to effect the supply in conformity with the contracted terms and conditions. The Tender inviting officer reserves right to evaluate the performance, quality & after promptness in execution of work.
  - d. In case of non-execution as per the terms and conditions by the firm the Tender Inviting Officer shall be entitled to appoint a new firm to execute the works and the excess amount incurred, shall be recovered from such defaulting contractor.
  - e. Any dispute under or arising out of the agreement executed for execution of work shall be referred to the Competent Authority Puducherry, the sole Arbitrator under the provisions of Arbitration and Conciliation Act, 1996.
  - f. The Tender Inviting Officer has the right to recover all or any dues from the Contractor by exercising the provisions of the Puducherry Revenue Recovery Act 1970.
  - g. The decision of the Tender Inviting Officer in all matters relating to this tender shall be final and conclusive.

**Signature of the Tenderer**

## **DECLARATION**

A declaration is given below in token of acceptance of all the terms and conditions of tender shall be furnished by the participating tenderers. Otherwise the tender will be rejected.

I/We .....(Name of the  
firm (Proprietor) the

Undersigned hereby solemnly declare that I /We accept the terms and conditions of tender schedule for execution of items of work and that in the event of selection of my/our rebates, the agreement in the prescribed proforma will be executed.

**Signature of the Tenderer**

I / We hereby tender for the execution of the work/item of work at the rates specified in the attached schedule of quantity and in accordance with the specifications designs, drawings, and instruction in writing as directed by the M.D, PSCH & HF Ltd., P-760, Puducherry.

I / We hereby abide the terms and conditions stipulated by tender schedule and also as specified in the tender schedule and default thereof to forfeit and pay to Government of Puducherry, the sum of money mentioned a sum of Rs.2,00,000/-.

I / We hereby declare that I / We shall treat the tender documents drawings and other records connected with the work as secret / confidential documents and shall not communicate information derived the forms to any person other than a person to whom I / We am / are authorized to communicate information derived the forms to any person other than an person to whom I / We am are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

**SIGNATURE OF THE TENDERER**

Date:

Witness      1.

2.

The above tender is hereby accepted by me on behalf of Tender Committee, Puducherry

Date the ..... Day of .....

M.D, PSCH & HF Ltd., P-760,  
PUDUCHERRY.

**Proforma for Earnest Money Deposit Declaration**

Whereas, I/we ..... (name of agency) .....  
have submitted online bids for,

Name of work: **Hiring of Electrical materials and illumination works at Gandhi Thidal, Beach Road, Puducherry towards Celebration of Gandhi Shilp Bazaar 2021 and Craft Bazaar 2022.**

I / We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I / We withdraw or modify my / our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.

Or

2. If after the award of work, I / We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents, I/We shall be suspended for one year and shall not be eligible to bid for the Federation, Puducherry tenders from date of suspension order.

**Signature of the contractor(s)**