No.RCS/Planning/Emp.Cr./No.P.475/2022/525
Government of Puducherry
Cooperative Department (Planning Section)
V.V.P.Nagar, Thattanchavady Post, Puducherry – 605009.
***

Puducherry dated 14/12/2022

PROCEEDINGS OF THE REGISTRAR OF COOPERATIVE SOCIETIES, PUDUCHERRY

Present: Thiru. S. YESVANTHAIYAH
Registrar of Cooperative Societies, Puducherry .

Sub: Puducherry Health Employees Cooperative Credit Society Ltd., No.P.475 – Subsidiary regulations governing of cash card loan to the members of the Society Ltd., P.475 – Approval – Accorded.

Read: Letter No. PHECCS/5/2022-2023/172 dated **28.07.2022** received from the Puducherry Health Employees Cooperative Credit Society Ltd.,No.P.475, along with a copy of **Resolution No .2 dated 18.7.2022 of** the committee of management.
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ORDER:

In pursuance to the reference cited and in exercise of the powers conferred on me under the bye-law No. 34(xiv) of the Puducherry Health Employees Cooperative Credit Society Ltd.,No.P.475, I approve the "Subsidiary Regulations Governing the Sanction of Cash Card Loan to the members of the Puducherry Health Employees Co-operative Credit Society ltd., P.475 framed vide resolution cited. A copy of the said regulations, as approved, is annexed. The said regulations shall take effect from the date of issue of this order.

OFFICE OF THE REGISTRAR OF CO-OPERATIVE SOCIETIES * PUDUCHERRY

-/ Sd /-
(S. YESVANTHAIYAH)
REGISTRAR OF CO-OPERATIVE SOCIETIES

To:

The President,
Puducherry Health Employees Cooperative Credit Society Ltd.,
No.P.475
Puducherry.

Copy to

(1) Web Editor, Coop. Dept., Puducherry
(2) Stock file, 2022

-/ By order of the Registrar of Co-op. Societies /-

(V. VENCATASRINIVASSACHARIOLOU)
1/8 **DEPUTY REGISTRAR (PLANNING)**

ANNEXURE TO THE
PROCEEDINGS NO. RCS/PLG/EMP.CR/NO.P.475/2022/525 DT. 14/12/2022.

SUBSIDIARY REGULATIONS GOVERNING THE SANCTION OF CASH CARD LOAN TO THE MEMBERS FRAMED UNDER BYE-LAW NO. 34(xiv)OF THE PUDUCHERRY HEALTH EMPLOYEES CO-OPERATIVE CREDIT SOCIETY LTD., P.475.

1. TITLE, COMMENCEMENT AND APPLICATION

(i) SHORT TITLE

These regulations may be called "The subsidiary regulations governing of cash card loan to the members of the Puducherry Health Employees Co-operative Credit Society Ltd., P.475.

(ii) COMMENCEMENT

These regulations will come into force from the date of its approval by the Registrar of Co-operative Societies, Puducherry.

(iii) APPLICABILITY

These regulations shall be applicable to the members of The Puducherry Health Employees Co-operative Credit Society Ltd., P.475. .

2. DEFINITIONS : In these regulations, unless the context otherwise requires:-

(i) "COMMITTEE" means the committee of management constituted as per the provisions of the bye -laws of the society.

(ii) "LOAN" means cash card loan.

(iii) "MEMBER" means a person, joining in application for the registration of the society and a person admitted to membership after such registration in accordance with the Act, Rules and Bye-laws and holds at least one share in the society.

(iv) "PRESIDENT" means the President of the Society.

(v) "REGISTRAR" means the Registrar of Co-operative Societies appointed by the Government of Puducherry under section 3(1) of the Puducherry Co-operative Societies Act, 1972 and shall include any other authority / authorities to whom the powers of the Registrar have been delegated by the Government.

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(vi) "REGULATIONS" means the subsidiary regulations governing the sanction of cash card loan to the members of the Puducherry Health Employees Co-operative Credit Society Ltd., P.475.

(vii) "SOCIETY" means the Puducherry Health Employees Co-operative Credit Society Ltd., P.475.

3. PURPOSE OF LOAN

Loan may be granted to the members by using cash cards of the IDBI Bank to withdraw cash at all ATMs and also shop at merchant establishments in India.

4. LIMIT OF LOAN

The maximum amount of loan that may be sanctioned to a member under these regulations shall be **FIVE times of his net pay or Rs.1,00,000/-** (Rupees one lakh only) whichever is less:

Provided that no member shall be indebted to the society for a sum exceeding **Rs. 27,00,000/-** (Rupees Twenty seven lakhs only) at any time.

5. ELIGIBILITY FOR LOAN

i) No member, who is under suspension shall be eligible to apply for loan.

ii) The applicant should not be in default to the society in respect of any loan taken by him.

iii) No member shall claim loan as a matter of right.

6. APPLICATION FOR LOAN

i) The application for loan shall be made in the form prescribed by the committee, which can be obtained from the society.

ii) The application should be signed by the applicant.

iii) The application should be accompanied with:

(a) a self-attested photo copy of the last month's pay slip of the applicant.

(b) an undertaking, of the applicant, authorizing his Pay Disbursing Officer to recover the monthly instalments of loan amount, interest and other amounts due to the society from his salary, as per the monthly demand statements/ requisitions of the society: and

iv) The application, which is incomplete and/or without enclosures as required, is liable to be rejected.

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7. **SANCTIONING OF LOAN**

i) **Authority:** The committee shall be the competent authority to sanction loan under these regulations:

Provided that the committee should satisfy itself that the applicant has sufficient amount to repay the loan regularly within the time limit prescribed in these regulations.

ii) It should be ensured that the applicant has sufficient amount of income to repay the loan regularly.

iii) It should also be ensured that the entire loan together with interest thereon will be recovered at least three (3) months prior to the date of retirement of the applicant.

iv) For a good and sufficient reasons, the committee may refuse to sanction loan to any applicant or may sanction a lesser amount than the amount required:

Provided that the society should inform the applicant concerned the reason for refusal of loan or sanctioning a lesser amount of loan.

8. **SPECIAL FEATURES OF THE LOAN**

i) On sanction of loan limit, the society shall issue a cash card to the member specifying his name therein.

ii) Interest shall be charged from the date of issue of the cash card.

iii) The member can use the cash card to withdraw cash from ATMs and also shop at merchant establishments in India, subject to the limit specified.

iv) The member can top up the limit of the cash card at any time, subject to the limit specified, by submitting an application to the society in this regard.

v) There is no limit to use the card at the ATMs or merchant establishments.

vi) <u>Wave and Pay</u>: In the normal circumstances, the member can dip or swipe the card at the billing counters. Instead he can simply wave/tap the card on the contactless Point of Sale (POS) terminal and pay without entering a PIN for purchases up to Rs. 2,000. The member can use contactless chip card at POS terminals in a regular manner (Dip and PIN) in case of transaction value exceeds Rs. 2,000.

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vii) The member shall be squarely responsible for the safety of the card. He shall not share the PIN with anyone.

viii) In case of loss of card, the matter should be reported to the bank and also to the society through SMS (or) Mail by the member. Till the card is blocked by the bank, if any transaction has taken place, the member shall be responsible for the transaction(s).

ix) At the time of sanction of loan/card, the society should get an undertaking, duly signed by the member, intimating the terms and conditions. A copy of the terms and conditions, signed by the member and countersigned by the authorized signatory of the society, shall be handed over to the member, duly acknowledged by him. These undertakings should be kept in safe custody of the bank.

x) The member shall be liable to pay the charges levied by the bank to use cash card. At the time of sanction of cash card loan, the charges shall be intimated to the member by the society. Any change in the charges should be informed to the member from time to time.

9. EXECUTION OF DOCUMENTS

When the loan is sanctioned, disbursement shall not be made unless the loan documents are completely executed, by the applicant. The applicant should also sign in the loan ledger.

10. DISBURSEMENT OF LOAN

The loan amount, as sanctioned by the committee, shall be disbursed to the applicant. Loan shall be disbursed only by means of ECS.

11. INTEREST ON LOAN

i) **Rate of Interest:** The loan sanctioned under these regulations shall carry interest at such rates as may be prescribed by the committee, from time to time:

ii) **Calculation of Interest:** Interest shall be charged from the date of disbursement of the loan, on a daily product basis, on the amount outstanding.

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iii) **Penal Interest**: In case of default of any instalment, penal interest shall be charged by the society at **three percent (3%)** per annum over and above the rate prescribed under clause (i) above, on the amount overdue.

Provided that the penal interest shall be charged only for the amount of instalments overdue and ordinary interest shall be charged for the balance amount.

12. RECOVERY OF LOAN

i) The loan shall be recovered in such numbers of **equal monthly instalments,** as the applicant may choose, along with interest due thereon. However, the instalments shall not exceed twenty five(25):

Provided that the applicant may at his option repay a sum higher than one instalment in a month, but such excess payments will not result in postponement of subsequent instalments.

ii) The applicant may elect to repay in a shorter period than that agreed to.

iii) Repayment of loan will commence from the salary for the month following the month in which the loan was disbursed.

iv) Instalments should be remitted within tenth(10^{th}) of every succeeding month.

v) The president shall arrange to prepare and send a monthly demand statement, in duplicate to the Pay Disbursement Officers concerned, on or before 20^{th} of every month, for effecting recovery from the salary of the borrower.

13. FORECLOSURE OF LOAN ACCOUNT

i) When the borrower becomes a defaulter or ceases to be a member of the society, the loan amount due along with interest due thereon becomes payable immediately and the same shall be recovered from him, in one or more instalments as may be decided by the committee.

ii) In case an applicant is found to have given incorrect information in the loan application, which will materially alter the position, the committee shall have power to foreclose the loan account and recall forthwith the dues on the loan amount sanctioned and disbursed based on such incorrect information, along with interest due thereon:

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Provided that the applicant giving such incorrect information shall not be eligible to avail loan from the society or to stand as surety for a period of one year from the date of full payment of such loan.

14. ELIGIBILITY FOR FRESH LOAN

i) No member shall be eligible to apply for a fresh loan until he has fully repaid the loan amount taken previously and before the expiry of three (3) months from the date of disbursement of previous loan.

ii) No member shall be eligible to apply for a fresh loan, when he has got a service period of less than a year.

15. INTERPRETATION

Should any doubt or dispute arise in the construction or meaning or interpretation of any of these regulations, the committee shall refer the matter to the Registrar, whose decision shall be final and binding on the society and members.

16. POWER TO AMEND

Notwithstanding anything contained in these regulations and without prejudice to the interest of the members, it shall be competent for the committee to modify, relax, alter or amend any of these regulations, with the prior approval of the Registrar.

OFFICE OF THE REGISTRAR OF CO-OPERATIVE SOCIETIES * PUDUCHERRY *

(V. VENCATA SRINIVASSACHARIOLOU)
7/8 DEPUTY REGISTRAR (PLANNING)