

**GOVERNMENT OF PUDUCHERRY
CO-OPERATIVE DEPARTMENT**

No.965/RCS/Estt/E2/2023/

Puducherry, dated 29-09-2023

CIRCULAR

Sub: Co-op. - Estt - Amendment of Recruitment Rules for the
post of Senior Inspector of Co-operative Societies -
Comments of the Stakeholders - Sought for.

This Department has proposed to amend the recruitment rules for the post of Senior Inspector of Co-operative Societies. In terms of O.M.No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015 of the DoPT, New Delhi, the proposed Recruitment Rules is uploaded in this Department's website for inviting comments of the stakeholders.

2. Comments, if any, may be sent to the undersigned latest by 26.10.2023 and a soft copy of the same may also be sent through email to m.gowrinathasarma69@py.gov.in



**(S. YESVANTHAIYAH)
REGISTRAR OF CO-OP. SOCIETIES**

Encl.: as above

To

All concerned.

Copy to:

1). PS to RCS

✓ 2). Web Editor

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SENIOR INSPECTOR OF CO-OPERATIVE SOCIETIES

1. Name of the post : Senior Inspector of Co-operative Societies
2. Number of post : 40* (Forty) [2023] * Subject to variation dependent on work-load
3. Classification : General Central Services - Group 'B'
Non-Gazetted-Non-Ministerial.
4. Level in the Pay Matrix : Level 6
5. Whether selection post or non-selection post : Selection
6. Age limit for direct recruits : Not exceeding 30 years (Relaxable for Government Servants up to 5 years in accordance with the orders or instructions issued by the Central Government)

Note- 1: In the case of recruitment made through advertisement, the crucial date for determining the age limit shall be the closing date for receipt of applications.

Note-2: In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for direct recruits : B.Com. or B.A. (Coop) or B.B.A. or B.C.M. (Bachelor of Co-operative Management) or B.C.S. (Bachelor of Corporate Secretaryship) or C.A. (Inter) or I.C.W.A. (Inter) or A.C.S. (Inter) or any Degree with D.Coop. (Diploma in Cooperation) or D.C.M. (Diploma in Co-operative Management) or P.G.D.C.M. (Post Graduate Diploma in Cooperative Management) of a recognized University /College / Institute.

Note: Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. :
 - (i) Age – No
 - (ii). Educational Qualification – Yes

(The Junior Inspector of Cooperative Societies recruited to the post prior to 25.04.2000 are exempted from possessing the requisite qualification prescribed for direct recruits subject to the condition that they should possess a Degree from a recognized University)

9. Period of probation, if any : Two years (for direct recruits & promotees).

Note – 1: The Direct recruits shall pass the Departmental Tests in Co-operation, Auditing, Book-keeping and Banking conducted by the Tamil Nadu Public Service Commission and Accounts Test for Subordinate Officers, conducted by the Puducherry Administration, within the period of probation. Before declaration of probation, the Direct Recruits shall complete “Office Automation” and “Training in Information Technology applications” conducted by Puducherry Cooperative Union, Puducherry.

Note – 2: Those who have passed B.Com. or B.A. (Coop) or B.B.A. or B.C.M. or B.C.S. or C.A. (Inter) or I.C.W.A. (Inter) or A.C.S. (Inter) shall be deemed to have passed the Departmental test in Auditing, Book Keeping and Banking conducted by the Tamil Nadu Public Service Commission. Those who have passed their degree or Post Graduate Degree with Co-operation as one of the subject and those who are possessing D.Coop / DCM / PGDCM shall be deemed to have passed the Departmental test in Cooperation conducted by the Tamil Nadu Public Service Commission.

10. Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.

50% by promotion failing which by deputation;
50% by direct recruitment.

11. In case of Recruitment by promotion /deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made.

Promotion:

Junior Inspector of Cooperative Societies in ‘Level 5 of the Pay Matrix’ with 6 years service in the grade rendered after appointment thereto on a regular basis and have passed the following Departmental tests and successfully completed the training:-

- (i) Departmental Test in Cooperation, Auditing, Book-Keeping and Banking conducted by the Tamil Nadu Public Service Commission;
- (ii) Accounts Test for Subordinate Officers conducted by the Puducherry Administration;
- (iii) Successfully completed the training in “Orientation Programme to the Junior Inspectors”
- (iv) Successful completion of training in Office Automation and Information Technology applications conducted by the Government of Puducherry and Training in Information Technology applications conducted by Puducherry Cooperative Union before declaration of probation

Note-1: The eligibility service shall continue to be 5 years for officials holding the feeder post of Junior Inspector of Co-operative Societies on regular basis on the date of notification of these rules.

Note-2: Successful Completion of training for promotion is not applicable to the officials holding the post of Junior Inspector of Co-operative Societies on regular basis on the date of notification of these rules.

Note-3: . Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.

Note 4: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2016/the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended shall be deemed to be service in the corresponding Pay Matrix extended based on the recommendations of the Pay Commission.

Deputation:

Officers under the Central / State Government / Union Territories: -

(a) (i). holding analogous posts on a regular basis in the parent cadre / department; or

(ii) with 5 years service in the grade rendered after appointment thereto on a regular basis in posts in Level-5 of the Pay Matrix; and

(b). possessing the qualifications and experience prescribed under Col. No.7 for direct recruitment

Note-1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.

(The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date or receipt of applications).

Note-2: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1-1-2016 / the date from which the revised Pay structure based on the Seventh Central pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Pay Matrix extended based on the recommendations of the Pay Commission.

12. If a Departmental Promotion Committee exists, what is its composition? : **Group 'B' Departmental Promotion Committee (for considering promotion) / Departmental Confirmation Committee (for considering confirmation) :-**

- (1) Chief Secretary to Government, Puducherry -
Chairman
- (2) Secretary to Government (Co-op.), Puducherry -
Member
- (3) Registrar of Co-operative Societies, Puducherry -
Member

13. Circumstances in which Union Public Service Commission is to be consulted in making recruitment. : Consultation with Union Public Service Commission not necessary

(BY ORDER OF THE LIEUTENANT GOVERNOR)

**(PUNITHAMARY. A)
UNDER SECRETARY TO GOVT.(COOP)**