



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
PUDUCHERRY REGIONAL BRANCH, PUDUCHERRY – 605 001**

**Third Party Transparency Audit under the RTI Act, 2005
Co-operative Department
Government of Puducherry – 2024-2025**

Summary Report

All the public authorities should proactively disclose the information under the Right to Information Act. Section 4, which will help bring transparency in the administration.

Co-operative Department, Government of Puducherry, is duly acknowledged for its commendable efforts in ensuring transparency by proactively disseminating relevant information on its official website, in alignment with the provisions of the RTI Act, 2005

During Auditing it is observed that the information related to few areas have to be shared on the website:

- ✦ The information required under Section 4(1)(b) of the RTI Act and guidelines by the organization is satisfactory. Website is being used as an effective medium for Dissemination of information.
- ✦ The information required to be proactively disclosed under the Act and guidelines should be disclosed completely and entirely in quality and quantity to enhance transparency and openness.
- ✦ Conduct regular RTI Third party Transparency – RTI Act 2005 capacity-building training programmes for departmental officials, including designated CPIOs and APIOs, to strengthen their understanding of RTI provisions, procedures, and recent developments.
- ✦ The department should obtain STQC certification from the Directorate of STQC and upload the certificate on the Website.
- ✦ To ensure sustained transparency and institutional credibility, it is imperative to establish a robust system for the automated and periodic updating of information under proactive disclosure, guided by intelligent keyword-based triggers.

- ✦ For greater public assurance, the date of the last update and the forthcoming scheduled update should be prominently indicated on both the cover and concluding pages of the RTI Manual published on the official website.

It is recommended that the Public Authority of the Co-operative Department, Government of Puducherry, initiate appropriate measures to ensure the disclosure of the aforementioned information on its official website, in strict compliance with the provisions of Section 4 of the RTI Act, 2005.

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